

About the Build Tab

Links from the left side tool bars link to lists of the full inventory of that content or activity type.

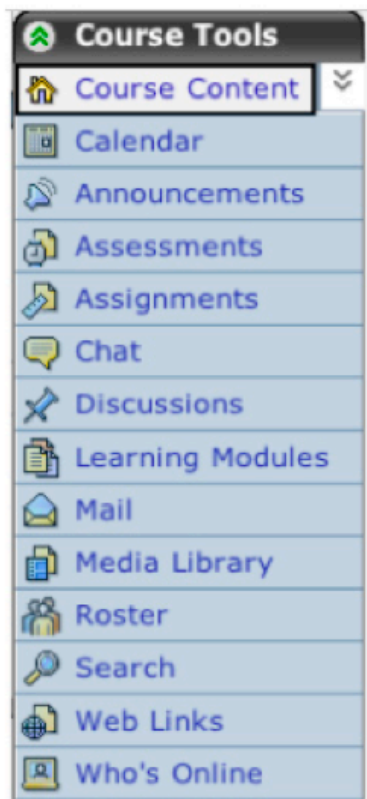


You will design and develop your course from the **Build** tab. With the **Build** tab, you can:

- create, manage, and present course content
- build assessments and assignments to evaluate students
- customize the Course Content Home by adding headers and footers, linking to content items, and modifying the look of a course.

It is always a good idea to click back and forth between the **Build view** and the **Student view**. This way you will have a clearer idea of what you are delivering to your students.

Course Tools



Course Content	expands to show all items in the course
Calendar	displays course events; personal activities can be added
Announcements	can be set to pop-up when students log in to Vista
Assessments	quizzes, self-tests and surveys with automatic grading
Assignments	electronic submission of text or files linked to Grade Book
Assessments	quizzes, self-tests and surveys with automatic grading
Assignments	electronic submission of text or files linked to Grade Book
Chat	group text or voice meeting with whiteboard (drawing)
Discussions	threaded, blog or journal communication among all
Learning Modules	guided multi-section units of content
Mail	internal email, which stays within Vista course
Media Library	collection of images or words (glossary), students can contribute
Roster	list of all students, instructors, etc. with contact info and photo
Search	allows search for words in any Vista-created content
Web Links	URLs can be displayed inside Vista or open in new window
Who's Online	view others active in Vista and may be available for chat

Designer Tools



Manage Course Use the Manage Course area to add, hide, show, or remove tools. You can also manage the course menu, customize course appearance, and import content.

File Manager Use File Manager to upload and organize files that you want to use in a course.

Selective Release Use Selective Release to control the release of content and specific items in a course. For example, you can release an assignment to certain students only.

Grading Forms Grading Forms can be used to grade students' work based on specific criteria. They also provide clear performance indicators for students and consistent grading guidelines for instructors.