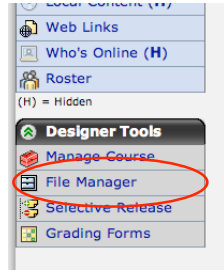
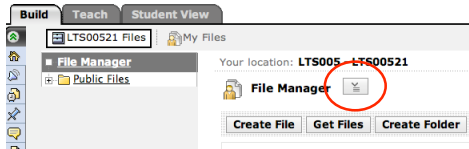


Using Web Folders on a Mac



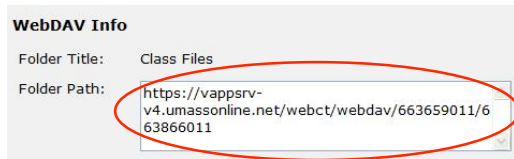
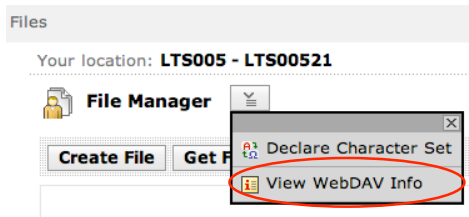
- Click on the **File Manager** under **Designer Tools**



- Click on the **ActionLink** next to the words "File Manager".



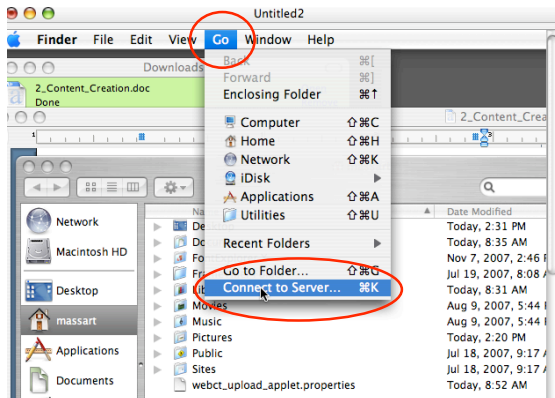
- Click **View WebDAV Info**.



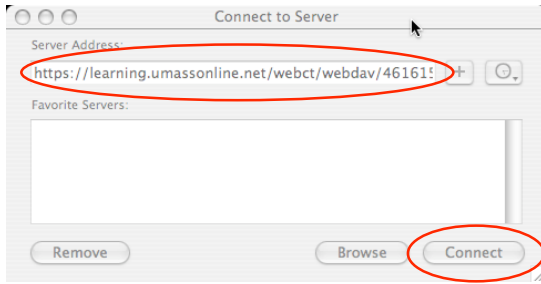
- A window will appear that looks like the image on the left. Highlight and copy the URL from the "Folder Path" box (click the apple key and C together).



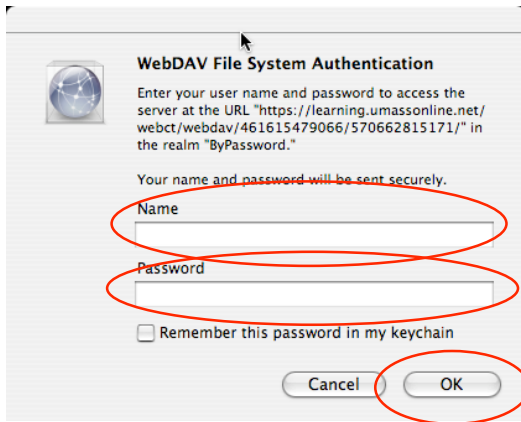
- Open "Finder" Go to your Finder toolbar on your Mac and select Go > Connect.



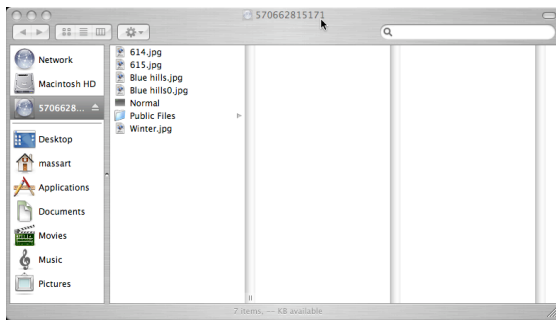
- Click on **Go** and then **Connect to Server....**



- Paste the **URL** that you previously copied (Click the apple key and V together).
- Click **Connect**.



- Enter your Blackboard Vista **username** and **password** as requested.
- Click **OK**



- The Blackboard Vista 4 files should display as a network folder in your Finder window. Now you can copy files and folders from your computer to the Blackboard Vista file space by **dragging** and **dropping**.