

Dear Incoming Graduate Student:

Welcome to Wentworth Institute of Technology! This is a reminder that as a Graduate student, your laptop computer distribution will happen on **Tuesday, September 6, 2010, from 9:00AM to 5:30PM in the Tansey Gymnasium**. Please bring your Wentworth student identification card with you. Students in the Master of Architecture program will receive a new Apple MacBook Pro laptop computer.

We remind you that classes will be in session and you need to make every effort to attend class. You will not be excused from class to pick-up your laptop; we have expanded the laptop refresh hours and you do not need to skip class to pick up your laptop.

***If you do not pick up your laptop on Tuesday, September 6, 2011, the next opportunity to do so will begin on Wednesday, September 7, 2011, through Thursday, September 8, 2011, from 9:00AM – 4:00PM at the DTS help Desk, room 320 Beatty Hall (please note time and location – changed from prior notifications).***

Beginning September 9, 2011, you will need to make an appointment to receive your laptop by calling the [Division of Technology Services Help Desk](#) Beatty Hall, Room 320, 617-989-4500. When calling the Help Desk, identify yourself as an incoming Graduate student.

If you do not contact the Help Desk and make arrangements to pick up your new laptop by the close of business on **Wednesday, September 14, 2011**, a hold may be placed on your account to prevent you from registering for classes or viewing grades online in the future. You will then need a form from the Student Service Center to present to the DTS Help Desk in order to pick up your new laptop.

You can always find information about the program at the Laptop Program website [www.wit.edu/laptop](http://www.wit.edu/laptop) or contact me directly at [laptop@wit.edu](mailto:laptop@wit.edu) if you have questions.

On behalf of the Laptop Distribution Team, thank you for your cooperation and best wishes for a successful academic year!

Anthony R. Tanzi  
Director - Technical Services  
Division of Technology Services  
Wentworth Institute of Technology  
550 Huntington Avenue  
Boston, Massachusetts 02115  
(617) 989 - 4073 (Office)  
Follow us on Twitter at [witlaptop](#)

Please consider the environment before printing this email. Thank you